



MUSEUM OF THE ALBEMARLE

*History Happens Here*

## **Travel through Time in the Junior Docent Program**

*Are you a student between the age of 13 and 17 who might be interested in?*

- Museum careers (educator, curator, exhibit designer, conservator, etc.)?
- Learning about history of the Albemarle region?
- Working with young children in creative activities?
- Meeting other teens with similar interests?
- Enhancing your resume for college and job applications?

If you can answer yes to any of those questions please consider volunteering as a Junior Docent.

### **Who are Junior Docents?**

Highly motivated students between the ages 13 to 17 are invited to become part of the exciting Junior Docent program. Junior Docents are museum volunteers who are trained to participate in family and children's programming and to help museum visitors better understand and appreciate the history of our area. Junior Docents assist in a variety of programming including: gallery tours, costumed interpretation, living history events, creative children's activities, gallery carts and hands-on-history.

Becoming a Junior Docent is an opportunity for teenagers to explore history, develop skills in leadership, time management and public speaking while at the same time making a significant contribution to the community.

Selection is based upon application, teacher recommendation, parent or guardian permission, and an interview. Junior Docents are required to volunteer at least six hours a month and are expected to remain in the program for one year.

If you would like to participate in this exciting program as a Junior Docent and want more information, please call Charlotte Patterson at 252-331-4032 or email at [charlotte.patterson@ncdcr.gov](mailto:charlotte.patterson@ncdcr.gov).

In order to be considered for the Junior Docent program, please submit the following forms and return to the museum.



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## ***Junior Docent Program Student Application***

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Best number(s) to reach you: \_\_\_\_\_

Email—Please print clearly: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Other Languages Spoken: \_\_\_\_\_

1. List 4 reasons why you would like to be a Junior Docent at the Museum of the Albemarle:

2. List 4 special classes and extracurricular activities, hobbies or interests that you feel would help us learn more about you:

3. List 3 things you would like to learn from this program:

4. If selected, you will be coming to the Museum at least three times per month for a year.

- a) Will you have reliable transportation to the Museum?
- b) Are you committed to attending training sessions?
- c) Are you committed to communicate with the program director?
- d) Do you believe you have time in your schedule to dedicate to this program?

*Your signature below indicates your commitment to participate in the Museum of the Albemarle's Junior Docent Program.*

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please return the following: application and parent/guardian permission form to:

**Museum of the Albemarle**  
**Attention: Charlotte Patterson**  
**501 South Water Street, Elizabeth City, NC 27909**



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### **Junior Docent Program Parent/Guardian Permission**

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please list main contact information:

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Best number(s) to reach you: \_\_\_\_\_

Email—Please print clearly: \_\_\_\_\_

1. Contact in case of emergency other than Main Parent/Guardian:  
Name: \_\_\_\_\_  
Phone number(s) \_\_\_\_\_  
Relationship to Jr. Docent: \_\_\_\_\_
2. Contact in case of emergency other than Main Parent/Guardian:  
Name: \_\_\_\_\_  
Phone number(s) \_\_\_\_\_  
Relationship to Jr. Docent: \_\_\_\_\_
3. Does the applicant have any allergies or other special medical or physical needs that MOA staff needs to be aware? \_\_\_\_\_
4. May we have permission to use photographs of your child in MOA promotions? \_\_\_\_\_
5. If selected, your child will be coming to the Museum an average of three times per month for a minimum of four hours a month for a year. Will he/she have reliable transportation? \_\_\_\_\_
6. Does your child have time in his/her schedule to dedicate to this program? \_\_\_\_\_

I support my son/daughter's commitment to the Museum of the Albemarle's Junior Docent program. I am aware that he/she has assumed the responsibility of volunteering for the required time and I will be certain that he/she is present for the assignment or that the program director is informed of absences. I also agree to attend an Interview/Orientation session with my son/daughter. Parental input and group support is encourage by MOA. Please volunteer to support this program in any way you can.

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Please return the following: Parent/Guardian Permission Form and Junior Docent Application to:

**Museum of the Albemarle**  
**Attention: Charlotte Patterson**  
**501 South Water Street**  
**Elizabeth City, NC 27909**



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Junior Docent Program Teacher Recommendation

Applicants for the Museum of the Albemarle Junior Docent Program are highly motivated students between the ages of 13 and 17. These students are trained to interact with museum visitors, by leading tours, participating in family and children’s programming, living history events and otherwise help Museum visitors better understand and appreciate the museum experience. Our goal is to instill desire in the student to explore history, develop skills in leadership, time management and public speaking while at the same time making a significant contribution to the community.

To be considered for the Junior Docent program each applicant must submit a recommendation from his or her teacher, counselor, etc. We appreciate your participation in this project.

Student’s Name: \_\_\_\_\_

Teacher’s Name: \_\_\_\_\_ Teacher’s Phone: \_\_\_\_\_

Subject taught or relationship to student: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

Please rate the student on the following:

Study Skills:

Above Average Average Satisfactory

Dependability:

Above Average Average Satisfactory

Ability to work with others:

Above Average Average Satisfactory

Speaking Skills:

Above Average Average Satisfactory

What talents or skills do you think this student has to offer to the Junior Docent program?

What skills do you think are important for this student to gain from the Junior Docent program?

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please write any additional notes on the back of this form.

Please return to:

Museum of the Albemarle
Attention: Charlotte Patterson
501 South Water Street
Elizabeth City, NC 27909